

CIVIC AFFAIRS

13 May 2019
5.30 - 6.15 pm

Present: Councillors McPherson (Chair), Bick, Dalzell, Robertson, Thornburrow and Sargeant

Officers:

Chief Executive: Antoinette Jackson

Head of Shared Internal Audit Service: Jonathan Tully

Democratic Services Manager: Gary Clift

FOR THE INFORMATION OF THE COUNCIL

19/10/Civ Apologies

No apologies were received.

19/11/Civ Declarations of Interest

No interests were declared.

19/12/Civ Minutes

The minutes of the meeting held on 30 January 2019, were approved as a correct record and signed by the Chair.

19/13/Civ Public Questions

There were no public questions.

19/14/Civ Nominations for Committees for the Municipal Year 2019/20

The Committee considered a report and update paper (published on 13 May) setting out the proposed Committees and the nominations received. The Committee considered the rules on political balance set out in the Local Government and Housing Act 1989 in developing the recommendations.

In noting the Leader of the Council's proposed changes to the Executive, Councillor Robertson requested that for ease of reference in Section 2 Part 3 of the Constitution (Executive Councillor Portfolios) should list appointments that sit with the relevant portfolio holder, for example on the board of C.I.P

Resolved to:

(i) Agree the number and size of committees, depart from proportionality on the Planning and Transport Scrutiny Committee and to note the nominations listed below-

Environment and Community Scrutiny Committee 8 (5 Labour + 3 Lib Dem)
Smart, Barnett, Hadley, Collis, Davies
Summerbell, Martinelli, Payne
Alternates – O'Reilly, Page-Croft

Planning and Transport Scrutiny Committee 9 (5 Labour + 3 Lib Dem + 1 Independent)
Smart, Sheil, Hadley, Green, Baigent
Bick, McGerty, Chadwick
Hipkin
Alternates – McQueen, Bird, Lord

Housing Scrutiny Committee 8 (5 Labour + 3 Lib Dem)
Todd-Jones, Bird, Thittala, Collis, Sheil
Cantrill, Lord, Porrer
Alternates – Barnett, O'Reilly, McGerty

Strategy and Resources Scrutiny Committee 5 (3 Labour + 2 Lib Dem)
Davey, Baigent, Green
Bick, Dalzell

Alternates – Davies, Lab TBC, Cantrill

Civic Affairs Committee 6 (4 Labour + 2 Lib Dem)

McPherson, Sargeant, Davey, Thornburrow

Dalzell, Chadwick

Alternate – Lab TBC, Martinelli

Employment (Senior Officer) Committee 6 (4 Labour +2 Lib Dem)

Sargeant, Thornburrow, Herbert, Sheil

Bick, Nethsingha

Licensing Committee 11 (7 Labour+ 4 Lib Dem)

Bird, Thittala, McQueen, Massey, Moore, McPherson, Sargeant

Pippas, Gehring, Porrer, Summerbell

Alternates – Johnson, Page-Croft

Planning Committee 8 (5 Labour+ 3 Lib Dem)

Smart, McQueen, Green, Baigent, Sargeant

Tunnacliffe, Lord, Page-Croft

Alternates – Thornburrow, Nethsingha

Cambridge City Joint Area Committee (with County Council) 6 (4 Labour + 2 Lib Dem)

Sargeant, Smart, Massey, Robertson

Payne, Martinelli

Alternates – Bird, Lord

Cambridgeshire and Peterborough Combined Authority - 1 seat

Herbert

Alternate - Sargeant

Cambridgeshire and Peterborough Combined Authority Overview and Scrutiny Committee 1 Labour + 1 Lib Dem

Price, Gehring

Alternates – Lab TBC, Summerbell

Cambridgeshire and Peterborough Audit and Governance Committee
1 Labour + one alternate

Lab TBC

Alternate – Lab TBC

Greater Cambridge Partnership Joint Assembly 3 (2 Labour + 1 Lib Dem)

Davey, Massey, Bick

Joint Development Control Committee - Cambridge Fringes 6 (4 Labour+ 2 Lib Dem)

Thornburrow, Baigent, Sargeant, Smart

Tunnacliffe, Page-Croft

Alternates- Price, Lab TBC, Porrer

(ii) Agree the nominations for Chairs and Vice Chairs as below:

	Chair	Vice Chair
Environment and Community Services	Smart	Barnett
Planning and Transport	Smart	Sheil
Housing	Todd-Jones	Bird (nb. Tenant/Leaseholder is Chair of Part 1 of the meeting)
Strategy & Resources	Davey	Baigent
Civic Affairs	McPherson	Sargeant
Licensing	Bird	Thittala
Planning	Smart	McQueen
JDCC	Thornburrow as Lead Cllr	

(iii) Agree the changes to the Constitution as set out below (in capitals and struck through):

SECTION 6: OVERVIEW AND SCRUTINY COMMITTEES

The Council shall have the following Overview and Scrutiny Committees. Their role and functions are set out in Article 6 of Part 2 of this Constitution and their procedure is governed by the Overview and Scrutiny Procedure Rules in Part 4 of this Constitution.

Environment and Community (Scrutiny) Committee

Terms of Reference
Overview and scrutiny of the functions for which the Executive Councillors for (i) Communities (ii) CLIMATE CHANGE, Environment at Services and City Centre are responsible for and; (iii) the community safety responsibilities of the EXECUTIVE COUNCILLOR FOR TRANSPORT AND COMMUNITY SAFETY Streets and Open Spaces are responsible
As required by Section 19 of the Police and Justice Act 2006 to be the crime and disorder committee with the power to review or scrutinise decisions made by the Council or by the Crime and Disorder Reduction Partnership.

Planning and Transport (Scrutiny) Committee

Terms of Reference
Overview and scrutiny of the functions for which the Executive Councillor for (i) Planning Policy and OPEN SPACES Transport is responsible for and (ii) the transport responsibilities of the EXECUTIVE COUNCILLOR FOR TRANSPORT AND COMMUNITY SAFETY

19/15/Civ Nominations of Honorary Councillors

Councillor McPherson proposed the nomination of former Councillor Caroline Hart as an Honorary Councillor.

Resolved to:

Recommend to Council the appointment of former Councillor Hart as an Honorary Councillor.

19/16/Civ Internal Audit Plan

The Committee received a report from the Head of Shared Internal Audit Service regarding the draft Internal Audit Annual Plan and Strategy for 2019 / 2020.

The Head of Internal Audit stated the following in response to Members' questions:

- i. The profession was moving to more dynamic audit plans.
- ii. Prioritisation is in line with the Council's requirements and the audit team will also base priority on risk scores for each audit listed in the Plan.
- iii. Systems testing in an audit will vary, with the team having available a range of tools and methods and choosing to use the most appropriate for each audit.

Resolved to:

- i. Approve the draft Audit Plan and Strategy and;
- ii. Approve the supporting Charter and Code of Ethics

19/17/Civ Municipal Year 2019/20

The Committee received a report from the Democratic Services Manager regarding the scheduling of Council meetings in school holidays 2020 and also whether to cancel one Council meeting in April 2020.

The Committee made the following proposals in response to the report:

- i. Avoiding half term and main school holidays should be observed.
- ii. Re-consider whether to cancel the April 2020 Council meeting at 9 October committee for a decision.
- iii. Move the Council Budget meeting to 13 February 2020, with consequential changes to S&R Scrutiny and the Executive meetings to 3 February 2020 and publish the Budget Setting Report on 2 January at 10am.
- iv. Consider the time of day for the Annual Meeting of the Council in 2020 and report back to 9 October committee for a decision.

Resolved to:

- i. Confirm Council will be held on 13 February 2020.
- ii. Agree that school holidays and half terms should be avoided when compiling the Municipal Year calendar.
- iii. Report back to 9 October committee on timing of the Annual Meeting (2020) and whether to cancel April 2020 Council.

The meeting ended at 6.15 pm

CHAIR